

# Web Server Accounts: Application, Procedures and Guidelines

## How to Get A Web Account On "SLISWEB"

To get an account on the SLIS student web server "SLISWEB" you must read and complete this application form and agree to follow the security guidelines below. Return your completed application to the SLIS Computer Lab P.A. in the lab office. An account will be created on the server and we'll let you know when you can start using it.

Your account name will be very public, and your password must be kept secure, so please bear in mind the following guidelines when picking names and passwords.

**Account Names:** The account name must be one word, and will end up being part of your URL. For example, an account name "John" is accessed on the web by pointing a browser to the URL <http://SLISWEB.lis.wisc.edu/~John/> (note the tilde (~) preceding the account name). If you decide on a silly name, you should know that it will be *publicly* silly in a big way.

**Passwords:** Security is a very big issue on a web server, so web account passwords are serious business. Please follow the guidelines below when choosing your password. Never send your password in an email message. Email is not secure.

Passwords must be eight (8) characters in length.

Passwords must contain a mix of letters and numbers.

Passwords cannot contain whole words with numbers tacked on at the beginning or end.

Passwords are case sensitive.

Write down your user name and password and keep it somewhere safe.

tH9fg6K\$	is an excellent password, very hard to crack (hard even to remember!)
author1	is a bad password, easy to break
2authors2	is a bad password, easy to break
fluffy	is an extremely bad password

## Guidelines For Web Server Accounts:

- Limited Purposes:** We hope you enjoy your new SlisWeb account, but remember that it is a student administered web server and is intended to be used only for experimentation with web publishing. Please don't use the server to store other files, or count on it for mission-critical operations such as hosting a course site, or carrying out important administrative activities.
- Access Via FTP:** The server can be accessed via FTP to upload your pages and manage your files and directories. The FTP program icon is located in your WiscWorld folder. You can get a lesson on using FTP at the following site:  
<http://wiscinfo.doit.wisc.edu/cbt/ww4w30/ftp/ftp.html>
- FTP Login Information:**  
Host Name/Address: SLISWEB.lis.wisc.edu  
User ID: Your account name (omit the tilde ~)  
Password: Your password
- Public\_html:** Your home directory will automatically contain a subdirectory called public\_html. For security purposes, all web documents must be placed in this directory. Documents that are not in public\_html cannot be viewed by a web browser. If you like, you can create subdirectories within the public\_html directory to organize your site.
- Back Ups:** Users are responsible for keeping their own back up copies of files loaded onto the server.
- Server Space:** Disk space is limited to 10 MB per user. The server is intended to be used only for web publishing.
- Security:** You should not share your password with anyone or send it in an email message.

## Application:

Your Name: \_\_\_\_\_

Email address: \_\_\_\_\_

Expected Graduation Date: \_\_\_\_\_

Office Phone: \_\_\_\_\_

Account Name: \_\_\_\_\_ (No more than 8 characters please. See guidelines above.)

Password: \_\_\_\_\_ (Must be 8 characters long. Please make case very clear)

IMPORTANT: Do you want a link to your web page from the list of currently enrolled students?    **Yes**                      **No**

I have read this page and agree to follow security guidelines: \_\_\_\_\_  
Signature