

Constitution of the
American Library Association - Student Chapter
University of Wisconsin – Madison

11/7/11

ARTICLE I

Official Name

The official name of this organization shall be the American Library Association - Student Chapter at the University of Wisconsin - Madison, School of Library and Information Studies (ALA-SC).

ARTICLE II

Purpose

The purpose and aims of this organization are:

To acquaint members with goals, objectives, and resources of the American Library Association. To encourage professional contacts within the field of librarianship. To provide the members of the student chapter with official representation to the American Library Association and other relevant organizations. To actively promote involvement in professional activities beyond the classroom. To provide a local forum for the exchange of ideas and information about trends, issues, and opportunities in the profession. To develop skills and relationships that will enable students to have a creative impact on the profession. To increase awareness of national issues in library and information science.

ARTICLE III

Membership Requirements

Membership shall be open to all students enrolled in the School of Library and Information Studies at the University of Wisconsin - Madison. A member in good standing is defined as: Attending meetings and/or reading meeting notes and/or serving on a committee. Special students and undergraduates enrolled at the University of Wisconsin - Madison may attend meetings and activities but are not required to pay dues and are not entitled to vote, hold office or receive scholarships.

ARTICLE IV

Activities

The chapter shall hold a general membership meeting each month of the academic year. Activities and programs will be planned in accordance with the purposes set forth in Article II. Activities and programs sponsored by the Chapter will be open to all individuals unless the nature of the event requires limiting attendance to Chapter members.

ARTICLE V

Officers and Leadership

The officers of the Chapter shall consist of the Chair, Secretary, Treasurer and Social Media Coordinator. At the discretion of the Chapter, these offices can be split into co-positions. The Leadership Board shall consist of the Officers Faculty Advisor as Member Ex-Officio.

The Officers shall have the following responsibilities:

The Chair shall fulfill the following responsibilities:

Act as liaison between academic staff, other student groups, the community (local, statewide, and national) and SLIS students; be responsible for conceptualizing, planning, recruiting assistance for and executing events; resolve any issues that emerge from within the group or within the SLIS community involving the group; be accountable for last-minute planning, mass emailing and assuming any duties of the treasurer, secretary or other group office; and attend all ALA-SC meetings and events.

The Secretary shall fulfill the following responsibilities:

Record minutes at meetings and post these as appropriate (may include web-posting or emailing); correspond with entities inside and outside the UW system; coordinate with department staff in filling out assorted group forms and waivers for events; assist the facilitation of contest and events, counting of votes, preparing publicity and other tasks as discussed with other officers; and attend all ALA-SC meetings and events.

The Treasurer shall fulfill the following responsibilities:

Oversee finances of the Chapter; manage the ALA-SC checking account, including making transactions with incoming and outgoing funds; report on monetary holdings at meetings and other ALA-SC events to ensure the group maximizes experiences without overspending; coordinate all fundraising activities for the Chapter; perform duties as discussed with other officers; and attend all ALA-SC meetings and events.

The Social Media Coordinator shall fulfill the following responsibilities:

Oversee the non-business communications regarding events and activities of the Chapter; manage the official ALA-SC website and other social media pages of the Chapter; print and distribute promotional materials; perform duties as discussed with other officers; and attend all ALA-SC meetings and events.

The Faculty Advisor shall be approved of by the members of the Student Chapter. The Faculty Advisor shall act as liaison between the Student Chapter and the American Library Association and between the Student Chapter and the School of Library of Information Studies at the University of Wisconsin - Madison.

ARTICLE VI

Elections and Terms of Office Elections:

All members of the Chapter are entitled to vote for the officers of the organization. Nomination and elections of officers shall be supervised by the Chair. All elections shall take place during the second meeting by secret ballot and nominations will be publicly posted not less than one week prior to the election. Vacancies in offices other than Chair (see Article V) shall be filled by appointment of a member in good standing by the Leadership Board.

Terms of Office: Terms for all officers shall be for two academic years with no restriction on the number of incumbencies.

ARTICLE VII

Committees

Committees shall be assigned as necessary by the Chair and Leadership Board.

ARTICLE VIII

Parliamentary Procedures

All questions of parliamentary procedure shall be decided in accordance with the forms laid down in the latest edition of Robert's Rules of Order.

ARTICLE IX

Amendments

Proposed amendments to this Constitution may be introduced by any member at any meeting, or by petition to the Chair. Ratification shall be determined by majority vote.

ARTICLE X

Ratification

Ratification of this Constitution shall be determined by the Leadership Board, in consultation with the ALA Student Chapter.